

For publication

Civic Arrangements 2023/24 (GV000)

Meeting:	Full Council
Date:	22 February 2023
Cabinet portfolio:	Governance
Directorate:	Corporate
For publication	

1.0 Purpose of the report

- 1.1 To confirm arrangements for the civic year 2023/24 in respect of the following:

Election of Mayor of the Borough
Election of Deputy Mayor of the Borough
Annual Council Meeting

- 1.2 To provide members with an update on the arrangements for the associated civic events, namely the Annual Civic Service and Parade and Mayoral Reception.

2.0 Recommendations

- 2.1 That Councillor Mick Brady be invited to become Mayor of the Borough for 2023/24.
- 2.2 That Councillor Howard Borrell be invited to become Deputy Mayor of the Borough for 2023/24.
- 2.3 That it be noted that the Annual Council meeting will be held on Wednesday 17 May 2023, followed by a civic reception.
- 2.4 That it be noted that the Annual Civic Service and Parade will be held on Saturday 20 May 2023.

3.0 Reason for recommendations

- 3.1 To enable the Council to confirm civic arrangements for 2023/24.

4.0 Report details

This report was considered by Cabinet at its meeting on 21 February, 2023 where it was resolved that the report and its recommendations be supported and referred to Council for approval.

- 4.1 Each year the Council is asked to confirm its civic arrangements for the forthcoming municipal year, namely the appointment of Deputy Mayor, the date of the Annual Council meeting to elect the Mayor and Deputy Mayor and the associated civic events.
- 4.2 The appointment of Deputy Mayor as Vice Chairman of the Council is a statutory appointment under Part 1 of the Local Government Act 1972 (LGA 1972). In the case of a Borough Council, the Vice Chairman is entitled to use the title of Deputy Mayor.
- 4.3 Cabinet adopted the following protocol for electing the Deputy Mayor in November 2006 (Minute No. 124), continuing the practice adopted in 1995, namely that the Deputy Mayor will be elected as Mayor after their year as Deputy Mayor and that the Mayor will be the councillor with the longest service. Priority between councillors with equal length of service is governed by ascending alphabetical order of surname, without regard to membership of political group.
- 4.4 In accordance with this protocol, Councillor Howard Borrell has indicated his willingness to accept the appointment of Deputy Mayor for 2023/24. This will need to be confirmed by Full Council.
- 4.5 The date of the Annual Council Meeting to elect the Mayor and Deputy Mayor for 2023/24 will be Wednesday 17 May 2023. In accordance with council policy, confirmed by Cabinet (Minute No. 126, 2008/09), the Annual Council Meeting shall be immediately followed by a civic reception with a Civic Service on the following Saturday. The Civic service will, therefore, be held on Saturday 20 May 2023.
- 4.6 The Mayor Elect is meeting with the Chief Executive and the Member and Civic Support Officers to confirm details for the civic reception and make preparations for the Mayoral year.

5.0 Alternative options

- 5.1 There are no alternative options to consider as the report follows a procedure prescribed by council policy and statutory requirements.

6.0 Implications for consideration – Financial and value for money

- 6.1 There are no significant financial implications for consideration. A small budget is allocated for the delivery of civic events.

7.0 Implications for consideration – Legal

7.1 There are no legal implications for consideration. The proposals in this report are in accordance with the LGA 1972 and council policy.

8.0 Implications for consideration – Human resources

8.1 There are no implications for consideration relating to human resources.

9.0 Implications for consideration – Council plan

9.1 There are no implications for consideration relating to the council plan.

10.0 Implications for consideration – Climate change

10.1 The Climate Change Officer has been consulted on the report and is satisfied that there are no climate change implications for consideration.

11.0 Implications for consideration – Equality and diversity

11.1 The meeting with the Mayor Elect will confirm any reasonable adjustments required to fulfil the full range of duties. These will be adjusted and improved as necessary during the mayoral year.

12.0 Implications for consideration – Risk management

12.1 Risk assessments are undertaken for all mayoral events and engagements.

Decision information

Key decision number	Non-key
Wards affected	All wards

Document information

Report author
Julie Briggs – Democratic and Elections Manager